

Fees and Charges 2024/25

Department: **Environmental Safety**
 Area: **Fixed Penalty Notices - Community Safety**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Environmental Safety	Fixed Penalty Notices	Community Safety	Littering	Per Fixed Penalty	£100	£100	£0	£0	Statute	Environmental Protection Act 1990, Section 87/88
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£70	£70	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Domestic Waste	Per Fixed Penalty	£60	£60	£0	£0	Statute	Environmental Protection Act 1990, Section 46 Specific statutory procedure on how to issue FPN – must be notice of intent and final notice issued and right of appeal to 1st tier tribunal. Any issue of FPN must be compliant with s.46A-D EPA 1990
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£42	£42	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Business and Commercial Waste Presentation Notices	Per Fixed Penalty	£100	£100	£0	£0	Statute	Environmental Protection Act 1990, Section 47
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£70	£70	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Distributing Free Literature without Consent	Per Fixed Penalty	£50	£50	£0	£0	Statute	Environmental Protection Act 1990, Schedule 3A, paragraph 7
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£35	£35	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Failing to Produce Authority	Per Fixed Penalty	£300	£300	£0	£0	Statute	Control of Pollution (Amendment) Act 1989, Section 5B
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£210	£210	n/a	n/a	Statute	The Environmental Offence (Fixed Penalties) (England) Regulations 2017 S.11
Environmental Safety	Fixed Penalty Notices	Community Safety	Failing to Produce Waste Transfer Notes	Per Fixed Penalty	£300	£300	£0	£0	Statute	Environmental Protection Act 1990, Section 34
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£210	£210	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - First Offence	Per Fixed Penalty First Offence	£200	£250	£50	£0	Statute	Environmental Protection Act 1990, Section 34 (2A)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£140	£175	£35	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - Second Offence	Per Fixed Penalty Second Offence	£400	£400	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£280	£280	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - Third Offence	Per Fixed Penalty Third Offence			n/a	n/a	Statute	Automatic court based prosecution referral
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)				n/a	n/a	Statute	Automatic court based prosecution referral
Environmental Safety	Fixed Penalty Notices	Community Safety	Community Protection Notices	Per Fixed Penalty	£100	£100	£0	£0	Statute	Anti-Social Behaviour, Crime and Policing Act 2014, Section 48
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£70	£70	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Public Spaces Protection Orders	Per Fixed Penalty	£100	£100	£0	£0	Statute	Anti-Social Behaviour, Crime and Policing Act 2014, Section 63 and 67
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£70	£70	n/a	n/a	Statute	

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Environmental Safety	Fixed Penalty Notices	Community Safety	Abandoned Vehicles	Per Fixed Penalty	£200	£200	£0	£0	Statute	Refuse Disposal (Amenity) Act 1978, Section 2A – Abandoned Vehicles
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£140	£140	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Graffiti and Fly Posting	Per Fixed Penalty	£100	£250	£150	£2	Statute	Anti-Social Behaviour Act 2003, Section 43
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£70	£175	£105	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Nuisance Vehicles	Per Fixed Penalty					Statute	Cleaner Neighbourhoods and Environment Act 2005, Section 3 & 4
Environmental Safety	Fixed Penalty Notices	Community Safety	(S.3) Exposing vehicles for sale upon a road;		£100	£100	£0	£0	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	(S.4) Repairing vehicles upon the road.		£100	£100	£0	£0	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£70	£70	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - First Offence	Per Fixed Penalty First Offence	£200	£300	£100	£1	Statute	Environmental Protection Act 1990, Section 33(1)(a) https://www.gov.uk/government/news/bigger-fines-possible-for-littering-and-fly-tipping
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£140	£210	£70	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - Second Offence	Per Fixed Penalty Second Offence	£400	£400	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£280	£280	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - Third Offence	Per Fixed Penalty Third Offence			n/a	n/a	Statute	Automatic court based prosecution referral
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)				n/a	n/a	Statute	Automatic court based prosecution referral
Environmental Safety	Fixed Penalty Notices	Community Safety	Wilful obstruction of the highway	Per Fixed Penalty	£100	£100	£0	£0	Statute	Highways Act 1980 Section 137 (1)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£70	£70	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Interruption of user	Per Fixed Penalty	£100	£100	£0	£0	Statute	Highways Act 1980 Section 148(c)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£70	£70	n/a	n/a	Statute	
Environmental Safety	Fixed Penalty Notices	Community Safety	Smoking in Smoke free premises or Business vehicle	Per Fixed Penalty	£50	£50	£0	£0	Statute	Health Act 2006 Section 7
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		£50	£50	n/a	n/a	Statute	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set e.g. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters e.g. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Department: Assurance
Trading Standards and Licensing

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Trading Standards and Licensing	TSL 166 Trading Standards and Licensing	Trading Standards and Licensing	Verification or calibration of weights and measures equipment	Per officer hour	£109	£116.41	£7.41	6.80%	Weights and Measures Act - s.11 Weights and Measures Act 1985	Statutory Discretionary
Trading Standards and Licensing	TSL 36 Trading Standards and Licensing	Trading Standards and Licensing	Licence to store explosives, by virtue of regulation 27 of, and Schedule 5 to, the 2021 Regulations. Split by lower bracket and upper bracket (determined by net explosive quantity).	Per application (1-5 years)	1 Year: £111 / £189 2 Years: £144 / £248 3 Years: £177 / £311 4 Years: £211 / £382 5 Years: £243 / £432	1 Year: £111 / £189 2 Years: £144 / £248 3 Years: £177 / £311 4 Years: £211 / £382 5 Years: £243 / £432	N/A	N/A	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch. 7, Part 2	Statutory prescribed
Trading Standards and Licensing	TSL 37 Trading Standards and Licensing	Trading Standards and Licensing	Renewal of licence to store explosives	Per application (1-5 years)	1 Year: £55 / £88 2 Years: £88 / £150 3 Years: £123 / £211 4 Years: £155 / £272 5 Years: £189 / £333	1 Year: £55 / £88 2 Years: £88 / £150 3 Years: £123 / £211 4 Years: £155 / £272 5 Years: £189 / £333	N/A	N/A	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch. 7, Part 2	Statutory prescribed
Trading Standards and Licensing	TSL 38 Trading Standards and Licensing	Trading Standards and Licensing	Varying the name of licensee or address of site	Per application	£37	£37	N/A	N/A	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch. 7, Part 2	Statutory prescribed
Trading Standards and Licensing	TSL 39 Trading Standards and Licensing	Trading Standards and Licensing	Transfer of licence	Per application	£37	£37	N/A	N/A	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch. 7, Part 2	Statutory prescribed
Trading Standards and Licensing	TSL 40 Trading Standards and Licensing	Trading Standards and Licensing	Replacement of licence if lost	Per application	£37	£37	N/A	N/A	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch. 7, Part 2	Statutory prescribed
Trading Standards and Licensing	TSL 41 Trading Standards and Licensing	Trading Standards and Licensing	Any other kind of variation	Per application	The reasonable cost of the licensing authority of having the work carried out	The reasonable cost of the licensing authority of having the work carried out	N/A	N/A	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch. 7, Part 2	Statutory Discretionary
Trading Standards and Licensing	TSL 42 Trading Standards and Licensing	Trading Standards and Licensing	All year round sale of fireworks	Per application	£500	£500	N/A	N/A	The Fireworks Regulations 2004	Statutory Prescribed
Trading Standards and Licensing	TSL 44 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - new	Per application	£2609.37 Fee 1. £1256.24 Fee 2. £1353.13	£2786.81 Fee 1. £1341.66 Fee 2. £1445.14	£177.44	6.80%	Local Government (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary
Trading Standards and Licensing	TSL 45 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - renewal	Per application	£2609.37 Fee 1. £1256.24 Fee 2. £1353.13	£2786.81 Fee 1. £1341.66 Fee 2. £1445.14	£177.44	6.80%	Local Government (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary
Trading Standards and Licensing	TSL 46 Trading Standards and Licensing	Trading Standards and Licensing	Hypnotism	Per Event	£24	£25.87	£1.65	6.80%	s2A Hypnotism Act 1952	Statutory Discretionary
Trading Standards and Licensing	TSL 47 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Permanent licences	Per application	£629.77 Fee 1. £134.32 Fee 2. £495.45	£659 Fee 1. £218 Fee 2. £441	£29.23	4.00%	s.32 London Local Authorities Act 1990.	Statutory Discretionary
Trading Standards and Licensing	TSL 48 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Temporary Licences (6 Months)	Per application	£458.02 per 6 months Fee1. £110.10 Fee2. £347.92	£532 (per 6 months) Fee1. £160 Fee2. £372	73.98	14%	s.32 London Local Authorities Act 1990.	Statutory Discretionary
Trading Standards and Licensing	TSL 49 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Temporary Licences (2 Months)	Per application	£205.89 up to 2 months Fee 1. £110.10 Fee 2. £95.79	£260 (per 2 months) Fee 1. £112 Fee 2. £148	£54.11	21%	s.32 London Local Authorities Act 1990.	Statutory Discretionary
Trading Standards and Licensing	TSL 51 Trading Standards and Licensing	Trading Standards and Licensing	Permanent Street Market Traders Licence	Per month	£16.52	£17.64	£1.12	6.80%	s.32 London Local Authorities Act 1990.	Statutory Cost Recovery
Trading Standards and Licensing	TSL 52 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. Per event up to 7 days	Per trader, per event	£19.82	£21.17	£1.35	6.80%	s.32 London Local Authorities Act 1990.	Statutory Cost Recovery
Trading Standards and Licensing	TSL 53 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. One day event	Per trader	£16.52	£17.64	£1.12	6.80%	s.32 London Local Authorities Act 1990.	Statutory Cost Recovery
Trading Standards and Licensing	TSL 54 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. Per event up to 7 days	Per trader. Per event	£13.21	£14.11	£0.90	6.80%	s.32 London Local Authorities Act 1990.	Statutory Cost Recovery
Trading Standards and Licensing	TSL 55 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. One Day event	Per trader	£11.01	£11.76	£0.75	6.80%	s.32 London Local Authorities Act 1990.	Statutory Cost Recovery
Trading Standards and Licensing	TSL 56 Trading Standards and Licensing	Trading Standards and Licensing	Licence to place an Advertising or 'A' Board on the public highway	Per application / Per A Board	£159.64 Fee 1 £114.50 Fee 2 £45.14	£219 Fee 1. £63 Fee 2. £156	£59.36	27.00%	s.115F(1) Highways Act 1980	Statutory Discretionary
Trading Standards and Licensing	TSL 58 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence New	Per application	£687.03 Fee 1 £142.03 Fee 2 £545	£733.75 Fee 1 £151.69 Fee 2 £582.06	£46.72	6.80%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery

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Trading Standards and Licensing	TSL 59 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence variation	Per application	£271.95 Fee 1 £126.62 Fee 2 £145.33	£290.44 Fee 1 £135.23 Fee 2 £155.21	£18.49	6.80%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery
Trading Standards and Licensing	TSL 60 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Renewal	Per application	£537.29 Fee 1 £135.42 Fee 2 £401.87	£573.83 Fee 1 £144.63 Fee 2 £429.20	£36.54	6.80%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery
Trading Standards and Licensing	TSL 61 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Duplicate licence	Per application	23.67	£25.28	£1.61	6.80%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery
Trading Standards and Licensing	TSL 62 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence - Change of details	Per application	35.78	£38.21	£2.43	6.80%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery
Trading Standards and Licensing	TSL 63 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence New	Per application	£318.19 Fee 1 £127.72 Fee 2 £190.47	£343.33 Fee 1 £136.40 Fee 2 £203.43	£21.64	6.80%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery
Trading Standards and Licensing	TSL 64 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence Variation	Per application	£154.14 Fee 1 £121.11 Fee 2 £33.03	£164.62 Fee 1 £129.34 Fee 2 £35.28	£10.48	6.80%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery
Trading Standards and Licensing	TSL 65 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence renewal	Per application	£240.02 Fee 1 £124.41 Fee2 £115.61	£256.34 Fee 1 £132.87 Fee2 £123.47	£16.32	6.80%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery
Trading Standards and Licensing	TSL 66 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence duplicate	Per application	£23.67	£25.28	£1.61	6.80%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery
Trading Standards and Licensing	TSL 67 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence - Change of details	Per application	£35.78	£38.22	£2.43	6.80%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery
Trading Standards and Licensing	TSL 68 Trading Standards and Licensing	Trading Standards and Licensing	Fee for issue/amendment of a safety certificate for a designated stand under Safety at Sports Ground Act 1975.	Per application	£3,802.85	£4,061.45	£258.59	6.80%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1987	Statutory Cost Recovery
Trading Standards and Licensing	TSL 69 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: § Total capacity of sport ground 500-999	Per application	£1,025.03	£1,094.73	£69.70	6.80%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1988	Statutory Cost Recovery
Trading Standards and Licensing	TSL 70 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: § Total capacity of sport ground 1000-4999	Per application	£1,854.08	£1,980.16	£126.08	6.80%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1989	Statutory Cost Recovery
Trading Standards and Licensing	TSL 71 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: § Total capacity of sport ground 5000-9999	Per application	£3,797.35	£4,055.57	£258.22	6.80%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1990	Statutory Cost Recovery
Trading Standards and Licensing	TSL 72 Trading Standards and Licensing	Trading Standards and Licensing	Fees for transfer of either a regulated stand or safety certificate	Per application	£1,274.96	£1,361.66	£86.70	6.80%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1991	Statutory Cost Recovery
Trading Standards and Licensing	TSL 73 Trading Standards and Licensing	Trading Standards and Licensing	Fee for replacement or cancellation of either a regulated stand or safety certificate	Per application	£61.66	£65.85	£4.19	6.80%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1992	Statutory Cost Recovery
Trading Standards and Licensing	TSL 74 Trading Standards and Licensing	Trading Standards and Licensing	Fee for classification of a film	per film	£115.61	£123.47	£7.86	6.80%	Local Government Act 2003 Localism Act 2011	Discretionary
Trading Standards and Licensing	TSL 75 Trading Standards and Licensing	Trading Standards and Licensing	New Bingo Premises	Per application	£1,259.54	£3,080.00	£1,820.46	59.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 76 Trading Standards and Licensing	Trading Standards and Licensing	New Adult Gaming Centre	Per application	£1,000.00	£2,000.00	£1,000.00	50.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 77 Trading Standards and Licensing	Trading Standards and Licensing	New Betting Premises Track	Per application	£1,250.00	£2,500.00	£1,250.00	50.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 78 Trading Standards and Licensing	Trading Standards and Licensing	New Family Entertainment Centre	Per application	£1,000.00	£2,000.00	£1,000.00	50.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 79 Trading Standards and Licensing	Trading Standards and Licensing	New Betting Premises (Other)	Per application	£1,259.54	£3,000.00	£1,740.46	58.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 80 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises annual fee	Annual fee	£663.90	£1,000.00	£336.10	34.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 81 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre annual fee	Annual fee	£663.90	£1,000.00	£336.10	34.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 82 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track annual fee	Annual fee	£663.90	£1,000.00	£336.10	34.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 83 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre annual fee	Annual fee	£663.90	£750.00	£86.10	11.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed

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Trading Standards and Licensing	TSL 84 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) annual fee	Annual fee	£663.90	£600.00	£0.00	N/A	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 85 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Provisional Statement	Per application	£1,224.31	£3,080.00	£1,855.69	60.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 86 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Provisional Statement	Per application	£1,224.31	£2,000.00	£775.69	39.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 87 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Provisional Statement	Per application	£1,045.95	£2,500.00	£1,454.05	58.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 88 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Provisional Statement	Per application	£1,045.95	£2,000.00	£954.05	39.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 89 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Provisional Statement	Per application	£1,224.31	£3,000.00	£1,775.69	59.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 90 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Application Fee – Provisional Statement Holders	Per application	£1,145.04	£1,200.00	£54.96	5.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 91 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Application Fee – Provisional Statement Holders	Per application	£1,145.04	£1,200.00	£54.96	5.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 92 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Application Fee – Provisional Statement Holders	Per application	£950.00	£950.00	£0.00	0.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 93 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Application Fee – Provisional Statement Holders	Per application	£950.00	£950.00	£0.00	0.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 94 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Application Fee – Provisional Statement Holders	Per application	£1,145.04	£1,200.00	£54.96	5.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 95 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises transfer	Per application	£1,200.00	£1,200.00	£0.00	0.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 96 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre transfer	Per application	£1,200.00	£1,200.00	£0.00	0.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 97 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track transfer	Per application	£950.00	£950.00	£0.00	0.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 98 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre transfer	Per application	£950.00	£950.00	£0.00	0.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 99 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) transfer	Per application	£1,200.00	£1,200.00	£0.00	0.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 100 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Variation	Per application	£1,167.06	£1,750.00	£582.94	33.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 101 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Variation	Per application	£1,000.00	£1,000.00	£0.00	0.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 102 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Variation	Per application	£1,167.06	£1,250.00	£82.94	7.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 103 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Variation	Per application	£1,000.00	£1,000.00	£0.00	0.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 104 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Variation	Per application	£1,167.06	£1,500.00	£332.94	22.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 105 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Reinstatement	Per application	£660.60	£1,200.00	£539.40	45.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 106 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Reinstatement	Per application	£660.60	£1,200.00	£539.40	45.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 107 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Reinstatement	Per application	£660.60	£950.00	£289.40	30.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 108 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Reinstatement	Per application	£660.60	£950.00	£289.40	30.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 109 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Reinstatement	Per application	£1,200.00	£1,200.00	£0.00	0.00%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch1	Statutory Prescribed
Trading Standards and Licensing	TSL 110 Trading Standards and Licensing	Trading Standards and Licensing	Notification of change of circumstances fee – All Premises	Per application	£50.00	£50.00	N/A	N/A	reg. 10 Gambling (Premises Licence Fees) (England and Wales) Regulations 2007	Statutory Discretionary
Trading Standards and Licensing	TSL 111 Trading Standards and Licensing	Trading Standards and Licensing	Copy of Licence Fee – All Premises	Per application	£25.00	£25.00	N/A	N/A	Reg. 13 Gambling (Premises Licence Fees) (England and Wales) Regulations 2007	Statutory Discretionary
Trading Standards and Licensing	TSL 112 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - New	Per application	£150.00	£150.00	N/A	N/A	Gambling Act 2005 - Regulation 3(a) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 113 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Annual Fee	each	£50.00	£50.00	N/A	N/A	Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 114 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Variation	Per application	£100.00	£100.00	N/A	N/A	Reg. 3(b) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Trading Standards and Licensing	TSL 115 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Transfer	Per application	£25.00	£25.00	N/A	N/A	Gambling Act 2005 - Regulation 3(c) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 116 Trading Standards and Licensing	Trading Standards and Licensing	Notification of two of less gaming machines	per notification	£50.00	£50.00	N/A	N/A	Reg 3 Gaming Machines in Alcohol Licensed Premises (Notification Fee) (England and Wales) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 120 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - New	Per application	£200.00	£200.00	N/A	N/A	Gambling Act 2005 - Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 121 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Annual fee	each	£50.00	£50.00	N/A	N/A	Gambling Act 2005 - Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 122 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Variation	Per application	£100.00	£100.00	N/A	N/A	Regulation 15 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 123 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - New	Per application	£300.00	£300.00	N/A	N/A	Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 124 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - renewal	Per application	£300.00	£300.00	N/A	N/A	Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 125 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - Change of name	Per application	£25.00	£25.00	N/A	N/A	Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 126 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - New	Per application	£300.00	£300.00	N/A	N/A	Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 127 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Renewal	Per application	£300.00	£300.00	N/A	N/A	Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 128 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Change of Name	Per application	£25.00	£25.00	N/A	N/A	Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 129 Trading Standards and Licensing	Trading Standards and Licensing	Copy of All Permits	Per application	£15.00	£15.00	N/A	N/A	Gambling Act 2005 - Regulation 6 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 130 Trading Standards and Licensing	Trading Standards and Licensing	Small Society Lottery - New registration	Per registration	£40.00	£40.00	N/A	N/A	Gambling Act 2005 - Regulation 3 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 131 Trading Standards and Licensing	Trading Standards and Licensing	Small society Lottery - Renewal	each	£20.00	£20.00	N/A	N/A	Gambling Act 2005 - Regulation 5 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed
Trading Standards and Licensing	TSL 132 Trading Standards and Licensing	Trading Standards and Licensing	New Premises Licence / Club Premises Certificate	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	N/A	N/A	Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 133 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence / Club Premises Certificate - Provisional Statement	Per application	£ 315.00	£ 315.00	N/A	N/A	Schedule 6 The Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 134 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate variation	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	N/A	N/A	Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 135 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - additional fees (new & variation)	Per application	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people -£32,000	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people -£32,000	N/A	N/A	Licensing Act 2003 - Reg 4. and Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 136 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club Premises Certificate - Annual Fee	each	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £350	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £350	N/A	N/A	Licensing Act 2003 - Reg 5. and Sch. 5 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Trading Standards and Licensing	TSL 137 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - Annual fee additional fees	Per application	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people -£32,000	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people -£32,000	N/A	N/A	Licensing Act 2003 - Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 138 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - Transfer	Per application	£23.00	£23.00	N/A	N/A	Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 139 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - DPS variation	Per application	£23.00	£23.00	N/A	N/A	Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 140 Trading Standards and Licensing	Trading Standards and Licensing	Temporary Event Notice/Late Temporary Event Notice	Per Notice	£21.00	£21.00	N/A	N/A	Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 141 Trading Standards and Licensing	Trading Standards and Licensing	Personal Licence Application - New	Per application	£37.00	£37.00	N/A	N/A	Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 142 Trading Standards and Licensing	Trading Standards and Licensing	Duplicate copy of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	N/A	N/A	Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 143 Trading Standards and Licensing	Trading Standards and Licensing	Change of details of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	N/A	N/A	Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 144 Trading Standards and Licensing	Trading Standards and Licensing	Notification of Interest	per notification	£21.00	£21.00	N/A	N/A	Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 145 Trading Standards and Licensing	Trading Standards and Licensing	Interim Authority Notice	per notification	£23.00	£23.00	N/A	N/A	Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed
Trading Standards and Licensing	TSL 146 Trading Standards and Licensing	Trading Standards and Licensing	Minor Variation Application	Per application	£89.00	£89.00	N/A	N/A	Reg 4A The Licensing Act 2003 (Fees) Regulations 2004	Statutory Prescribed
Trading Standards and Licensing	TSL 159 Trading Standards and Licensing	Trading Standards and Licensing	Penalty Charges Under the Energy Performance of Buildings (England and Wales) Regulations 2012	Per offence	As set by legislation - Currently The penalty charge specified in the notice shall be— (a)in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i)where the building is a dwelling, £200; (ii)where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b)in relation to a breach of a duty under regulation 14(3)(a), £1000; (c)in relation to a breach of a duty under regulation 14(3)(b), £500; (d)in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e)in relation to a breach of a duty under regulation 35(5), £200.	As set by legislation - Currently The penalty charge specified in the notice shall be— (a)in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i)where the building is a dwelling, £200; (ii)where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b)in relation to a breach of a duty under regulation 14(3)(a), £1000; (c)in relation to a breach of a duty under regulation 14(3)(b), £500; (d)in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e)in relation to a breach of a duty under regulation 35(5), £200.	N/A	N/A	s.38 Energy Performance of Buildings (England and Wales) Regulations 2012/3118	Statutory Prescribed
Trading Standards and Licensing	TSL 160 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notice under Section 52 Anti-social Behaviour, Crime and Policing Act 2014	Per offence	£100.00	£100.00	N/A	N/A	s.52 Anti-Social Behaviour, Crime and Policing Act 2014	Statutory Prescribed
Trading Standards and Licensing	TSL 161 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notices under the London Local Authorities Act 2003 in relation to abatement notices served under Section 80 of the Environmental Protection Act 1990	per offence					s.80ZA Environmental Protection Act 1990	
Trading Standards and Licensing	TSL 162 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Redress Schemes for Lettings Agency Work and Property Management Work Requirement to Belong to a Scheme etc (England) Order 2014	per offence	Up to £5000	Up to £5000	N/A	N/A	Article 8 Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014	Statutory Discretionary
Trading Standards and Licensing	TSL 163 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Part 3 Chapter 3 of the Consumer Rights Act 2015 (Letting Agent)	per offence	Up to £5000	Up to £5000	N/A	N/A	s.87 Consumer Rights Act 2015	Statutory Discretionary
Trading Standards and Licensing	TSL 164 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Charging unlawful fees)	per offence	First Offence - up to £5,000 fine Further breach within 5 years Financial Penalties of up to £30,000	First Offence - up to £5,000 fine Further breach within 5 years Financial Penalties of up to £30,000	N/A	N/A	s.8 Tenant Fees Act 2019	Statutory Discretionary
Trading Standards and Licensing	TSL 165 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Unlawfully retaining the holding deposit)	per offence	up to £5,000 fine	up to £5,000 fine	N/A	N/A	s.8 Tenant Fees Act 2019	Statutory Discretionary

[Terminology key](#)

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
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Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set e.g. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters e.g. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Department:

Assurance

Environmental Health

Environmental health

70.49

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Environmental Health	EH 81 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	New	Each	£115.60 application fee + Inspection Fee £451.41 licence fee	£123.46 application fee + inspection fee £482.11 licence fee	£7.86 application fee £30.70 licence fee	6.80%	s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary
Environmental Health	EH 82 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	Renewal	Each	£114.50 application fee + Inspection Fee £440.40 licence fee	£122.29 application fee + inspection fee £470.35 licence fee	£7.79 application fee £29.95 licence fee	6.80%	s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary
Environmental Health	EH 98 Animal Welfare	Environmental Health Licensing Fees	Licence application fee	per application	£143.13 application fee + Inspection Fee £171.75 licence fee	£152.86 application fee + inspection fee £183.43 licence fee	£9.73 application fee £11.68 licence fee	6.80%	s.13 Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary
Environmental Health	EH 109 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Variation of Licence	Each Application	£143.13	£152.86 plus inspection fee (if required)	£9.73	6.80%	s.13 Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary
Environmental Health	EH 110 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Transfer	Each Application	£143.13	£152.86	£9.73	6.80%	s.13 Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary
Environmental Health	EH 111 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Change of details	Each Application	£23.12	£24.69	£1.57	6.80%	s.13 Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary
Environmental Health	EH 112 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Duplicate Licence	Each Application	£23.12	£24.69	£1.57	6.80%	s.13 Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary
Environmental Health	EH 113 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Request revisit	Each Application	£45.69	£48.80 plus inspection fee	£3.11	6.80%	s.13 Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary
Environmental Health	EH 114 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Annual Fee	On Grant of application and annually on grant date	£171.76	£183.44	£11.68	6.80%	s.13 Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary
Environmental Health	EH 84 Licence for Massage and Special Treatments (including cosmetic	Environmental Health Licensing Fees	New licence	Each	£176.16 Application £110.10 licence	£151 Application £153 Licence	£22.74	6.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 85 Licence for Massage and Special Treatments (including cosmetic piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£117.81 Application fee £110.10 licence	£150 Application £153 Licence	£75.09	25.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Environmental Health	EH 85 Licence for Massage and Special Treatments (including cosmetic	Environmental Health Licensing Fees	Variation	Each	£71.12	£107.00	£35.88	33.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 85 Licence for Massage and Special Treatments (including cosmetic	Environmental Health Licensing Fees	Transfer	Each	£72.12	£71.00	-£1.12	-2.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 86 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£274.15 Application fee £110.10 licence	£212 Application £177 Licence	£4.75	1.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 87 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£218 application £110.10 licence fee	£211 Application £177 Licence	£59.90	15.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 86 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Variation	Each	£92.48	£122.00	£29.52	24.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 87 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Transfer	Each	£92.48	£96.00	£3.52	4.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 88 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£396.36 application £110.10 licence fee	£394 Application £214 Licence fee	£101.54	17.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Environmental Health	EH 89 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£352.32 application £110.10 licence fee	£354 Application £214 Licence	£105.58	19.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 86 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Variation	Each	£92.48	£177.00	£84.52	37.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 87 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Transfer	Each	£92.48	£114.00	£21.52	1.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 86 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£396.36 application +£85.88 £110.10 licence fee	£555 Application £253 Licence	£215.66	27.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 87 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£352.32 application +£85.88 £110.10 licence fee	£425 Application £253 Licence	£129.70	13.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 86 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Variation	Each	£92.48	£216.00	£123.53	57.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 87 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Transfer	Each	£92.48	£114.00	£21.52	19.00%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 97 Special Treatment Licences	Environmental Health Licensing Fees	EH Special Treatment Licences - Sole trader based at home	each application	£10 discount on licence fee for all new and renewal applications	£10 discount on licence fee for all new and renewal applications	No Change	N/A	s.7(6) London Local Authorities Act 1991	Statutory Discretionary
Environmental Health	EH 95 Primary Authority Services	Environmental Health Licensing Fees	Annual fee per subject area	Per annum	Actual laboratory analytical fees and sampling visit charges	Actual laboratory analytical fees and sampling visit charges	No change	N/A	Regulatory Enforcement and Sanctions ACT 2008	Cost recovery

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Environmental Health	EH 96 Primary Authority Services	Environmental Health Licensing Fees	Primary authority work	Per hour	Up to £66 per hour	Up to £70.49 per hour	£4.49	6.80%	s.27A Regulatory Enforcement and Sanctions ACT 2008	Cost recovery

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set e.g. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters e.g. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Growth and Regen**
 AGrowth and Regena: **Planning**

Inflation rate **6.8%**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging
Planning	PL 60 Fast Track - householder applications	Planning	Service 1 a - Registration of application within 24 hours b - Consultation of neighbouring properties within 24 hours. c - Provision of an officer's recommendation within 5 weeks of validation	Per application	£443.70	£473.87	£30.17	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 61 Fast Track - householder applications	Planning	Service 2 Visit to site within 5 working days of registration - only where Service 1 is taken	Per application	£127.17	£135.81	£8.65	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 62 Fast Track - householder applications	Planning	Service 3 a - Registration of application within 1 day b - Review of the information submitted with the application within 2 working days of the site visit, if Service 2 accepted, or 7 working days from validation (if Service 2 not accepted) c - Provision of an email setting out any required changes to the application or confirming support/refusal of the application	Per application	£363.33	£388.04	£24.71	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 63 Fast Track - householder applications	Planning	Service 4 a - Registration of application within 1 day b - Consultation of neighbours within 1 working day c - Provision of an officers recommendation within 1 working day following on from the end of the consultation period (28 days)	Per application	£775.65	£828.40	£52.74	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 64 Fast Track - householder applications	Planning	Additional and faster services	Per application	N/A	N/A	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 65 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 5 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 15 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£127.17	£135.81	£8.65	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging
Planning	PL 66 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 6 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 10 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£321.49	£343.35	£21.86	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 67 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 7 a - Registration of valid application within 1 working day of receipt b - Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 5 working days of registration. c - Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£382.05	£408.03	£25.98	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 68 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 8 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 2 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£507.01	£541.49	£34.48	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 69 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 9 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 1 working days of registration.	Per application	£762.99	£814.88	£51.88	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 70 Fast Track - conditions and certificate of lawfulness applications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging
Planning	PL 71 Fast Track - Office to Residential Prior Notifications	Planning	Service 10 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours c - Provision of an officer's recommendation within 4 weeks of validation	Per application	£438.75	£468.58	£29.83	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 72 Fast Track - Office to Residential Prior Notifications	Planning	Service 11 Subject to a prior notification application is approved, provision of letter confirming compliance with relevant legislation.	Per application	£94.14	£100.54	£6.40	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 73 Fast Track - Office to Residential Prior Notifications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 74 Fast Track - Larger Home Extensions Prior Notifications	Planning	Service 12 - Larger homes a- Registration of valid application within 1 working day of receipt b- Consultation of neighbouring properties within 24 hours c- Provision of an officer's recommendation within 5 weeks of validation	Per application	£243.41	£259.97	£16.55	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 75 Fast Track - Larger Home Extensions Prior Notifications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 76 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 13 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Per application	£244.42	£261.04	£16.62	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 77 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 14 - only available if service 13 is taken a - Review of the information submitted within 5 working days from the validation of the application b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Per application	£366.08	£390.98	£24.89	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 78 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 15 Provision of an officer's recommendation within 5 weeks of validation.1 - 4 residential units / 100m2 - 999m2	Per application	£244.42	£261.04	£16.62	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 79 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 16 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Per application	£363.33	£388.04	£24.71	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging
Planning	PL 80 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 17 - only available if service 16 is taken a - Review of the information submitted within 5 working days from the validation of the application b - Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Per application	£507.01	£541.49	£34.48	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 81 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 18 Provision of an officer's recommendation within 5 weeks of validation.	Per application	£363.33	£388.04	£24.71	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 82 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 83 Fast Track - Pre-Application advice Category A and B	Planning	Tailored service - Quote provided on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 85 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 19 1- Accelerated offer of meeting at our offices (or on site) within 10 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 86 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 20 1- Accelerated offer of meeting at our offices (or on site) within 5 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 87 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 21 1- Accelerated offer of meeting at our offices (or on site) within 2 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 88 Fast Track - Pre-Application advice Category D, E and F	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 89 Fast Track - Pre-Application advice Categories G and J	Planning	Service 22 Accelerated offer of meeting at our offices (or on site) within 10 working days	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 90 Fast Track - Pre-Application advice Categories G and J	Planning	Service 23 Accelerated offer of meeting at our offices (or on site) within 5 working days	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 91 Fast Track - Pre-Application advice Categories G and J	Planning	Service 24 Accelerated offer of meeting at our offices (or on site) within 2 working days	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 92 Fast Track - Pre-Application advice Categories G and J	Planning	Service 25 Provision of written notes within 6 working days of meeting	Per application	£65.78	£70.26	£4.47	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging
Planning	PL 93 Fast Track - Pre-Application advice Categories G and J	Planning	Service 26 Provision of written notes within 3 working days of meeting	Per application	£127.17	£135.81	£8.65	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 94 Fast Track - Pre-Application advice Categories G and J	Planning	Service 27 Provision of written notes within 6 working days of request (when no meeting is required)	Per application	£127.17	£135.81	£8.65	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 95 Fast Track - Pre-Application advice Categories G and J	Planning	Service 28 Provision of written notes within 3 working days of request (when no meeting is required)	Per application	£247.73	£264.57	£16.85	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 96 Fast Track - Pre-Application advice Categories G and J	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 97 Fast Track - Category K	Planning	Service 29 Accelerated offer of meeting at our offices (or on site) within 6 working days	Per application	£194.73	£207.97	£13.24	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 98 Fast Track - Category K	Planning	Service 30 Accelerated offer of meeting at our offices (or on site) within 3 working days	Per application	£382.05	£408.03	£25.98	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 99 Fast Track - Category K	Planning	Service 31 Accelerated offer of meeting at our offices (or on site) within 1 working days	Per application	£638.03	£681.42	£43.39	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 100 Fast Track - Category K	Planning	Service 32 Provision of written notes within 6 working days of meeting	Per application	£25.49	£27.22	£1.73	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 101 0 Fast Track - Category K	Planning	Service 33 Provision of written notes within 3 working days of meeting	Per application	£97.37	£103.99	£6.62	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 102 1 Fast Track - Category K	Planning	Service 34 Provision of written notes within 1 working days of meeting	Per application	£194.73	£207.97	£13.24	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 103 2 Fast Track - Category K	Planning	Service 35 Provision of written notes within 6 working days (when no meeting is required)	Per application	£94.14	£100.54	£6.40	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 104 3 Fast Track - Category K	Planning	Service 36 Provision of written notes within 3 working days (when no meeting is required)	Per application	£186.07	£198.72	£12.65	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 105 4 Fast Track - Category K	Planning	Service 37 Provision of written notes within 1 working day (when no meeting is required)	Per application	£373.79	£399.21	£25.42	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 106 5 Fast Track - Category K	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 107 6 Fast Track - Additional Services	Planning	Service 38 10 to 24 residential units or 1000-1999 m2 commercial floorspace	Per application	£7,753.24	£8,280.46	£527.22	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary
Planning	PL 108 7 Fast Track - Additional Services	Planning	Service 39 25 to 49 residential units or 2000-3999m2 commercial floorspace	Per application	£11,570.41	£12,357.20	£786.79	6.80%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary

Statutory pGrowth and Regenscribed – legislation provides that the local authority charge for providing a service and either (a) the charge is pGrowth and Regenscribed (i.e. set eg. £100) or (b) the ranç

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DiscGrowth and Regentionary – heGrowth and Regen the authority is not obliged to provide the service but if it does so then the charges must be based on costs Growth and Regeneration, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2024/25

Department: **Customer and Place**
 Area: **Highways**
 Inflation: **6.80%**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023	Charges from 01/01/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Customer and Place	HW 1 Highways	Highways	Unlicensed Skip found on the highway	Each	£372.70	£450.00	£77.30	20.74%	Regulation 4 Local Authorities (Transport Charges) Regulations 1998, s139 Highways Act 1980 and s140 (6) Highways Act 1980	Statutory Discretionary
Customer and Place	HW 2 Highways	Highways	Traffic sensitive site inspection charge Skips	Each	£74.05	£79.08	£5.04	6.80%	reg. 4, reg 3(1) and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 and s169 Highways Act 1980	Statutory Discretionary
Customer and Place	HW 3 Highways	Highways	Licence to erect or retain on or over a highway any scaffolding or other structure	Each Month	£223.37	£238.56	£15.19	6.80%	s.169 Highways Act 1980 and reg. 3, reg. 4, Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary
Customer and Place	HW 4 Highways	Highways	Licence to erect a hoarding or fence and site inspections to monitor compliance	Each Month	£223.37	£238.56	£15.19	6.80%	s.172&173 Highways Act 1980 and reg. 3, reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary
Customer and Place	HW 5 Highways	Highways	Licence to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each Month	£223.37	£238.56	£15.19	6.80%	For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary
Customer and Place	HW 6 Highways	Highways	Licence to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each Month	£223.37	£238.56	£15.19	6.80%	s.171, s171A Highways Act 1980 and reg. 3, reg 3, reg. 4. and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretion
Customer and Place	HW 7 Highways	Highways	If a Highways Licence inspection is required due to a complaint, there is a fee of £79.08	Each		£79.08			reg. 3. and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary
Customer and Place	HW 8 Highways	Highways	Vehicle Crossover - On occasions where it is necessary for obstructions to be considered for removal in order for a crossover to be constructed such as a tree or lighting column, thereby necessitating a site visit by a tree officer/lighting engineer.	Each	£177.71	£189.80	£12.08	6.80%	s.184 Highways Act 1980 and reg. 3 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary
Customer and Place	HW 9 Highways	Highways	Rechargeable construction Works - Vehicle Crossovers, Street Lighting, Highway Construction, Sign supply and installation etc.	Each	£298.65	£318.96	£20.31	6.80%	s. 184 and s.278 Highways Act 1980; and reg. 4, Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary
Customer and Place	HW 11 Highways	Highways	Section 50 Street works licence	Per licence	£642.97	£686.69	£43.72	6.80%	s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary
Customer and Place	HW 12 Highways	Highways	Section 50 Street works licence - additional phases of works on previously excavated sites	per application	£286.31	£305.78	£19.47	6.80%	s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary
Customer and Place	HW 19 Highways	Highways	The alteration of parking layout through Traffic Management Order (TMO) processes. Charge covers the public consultation, advertising and one TMO alteration	Each	£1,681.89	£2,030.00	£348.11	20.70%	reg. 3, reg. 4 and Sch. 1 Para. 1 Table 2 Local Authorities (Transport Charges) Regulations 1998; s14 Road Traffic Regulation Act 1984; s93 Local Government Act 2003	Statutory Discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023	Charges from 01/01/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Customer and Place	HW19b Highways	Highways	Finalisation of the TMO - 1 TMO alteration	Each	£813.47	£868.78	£55.32	6.80%	reg. 3, reg. 4 and Sch. 1 Para. 1 Table 2 Local Authorities (Transport Charges) Regulations 1998; s14 Road Traffic Regulation Act 1984; s93 Local Government Act 2003	Statutory Discretionary
Customer and Place	HW19c Highways	Highways	Review and respond to any objections received	Each	£243.58	£525.00	£281.42	115.53%	reg. 3, reg. 4 and Sch. 1 Para. 1 Table 2 Local Authorities (Transport Charges) Regulations 1998; s14 Road Traffic Regulation Act 1984; s93 Local Government Act 2003	Statutory Discretionary
Customer and Place	NEW HW19d	Highways	Implementation costs as per the Schedule of Rates	Each	N/A	£534.00	£534.00	N/A	reg. 3, reg. 4 and Sch. 1 Para. 1 Table 2 Local Authorities (Transport Charges) Regulations 1998; s14 Road Traffic Regulation Act 1984; s93 Local Government Act 2003	Statutory Discretionary
Customer and Place	HW 23 Highways	Highways	Section 38, 278 and 106 Highway Work : Technical approval of highway layout & construction details and the supervision of adoptable highway works in connection with new estate roads offered for adoption. These works are carried out under Section 38 / 278 of the Highways Act 1980 and / or Section 106 of the Town and Country Planning Act by Agreement. Highest percentage figure used when works cost in under £400,000. Lowest percentage used when works cost £1m to £2m. When works cost over £2m they are subject to individual negotiation. The Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will also be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	12%, 15.5% and 20.5%	12%, 15.5% and 20.5%	£0.00	0.00%	S. 278 Highways Act 1980	Statutory Discretionary
Customer and Place	HW 24 Highways	Highways	Minor Offsite Highways Work : Technical approval of highway layout & construction details and the supervision of highway works on the public highway for minor offsite highways work necessitated by the new development. Under section 184 of the Highways Act 1980, the charges relate to each access created or closed. This fee applies for all new developments (two or more units) requiring light / heavy duty crossovers, temporary habitual crossings, accesses serving multiple dwellings; commercial or industrial development; accesses to car park / forecourt; accesses for emergency and refuse vehicles or single access that forms part of a multiple property development to facilitate site construction or permanent accesses for the new development. The Council levies a fixed charge per access / crossover created or redundant crossover reinstated. Total fees are calculated based on the number of accesses, crossovers and redundant crossovers which need to be created, re-aligned or reinstated on the public highway for the whole development. The fees cover costs associated with Officer time and the administration, site assessment, technical approval, estimation of highway works refundable deposit, inspection and certification of the works and covers staff cost from the time of application made to the completion of highway works. The fees do not include the costs of carrying out the works or costs associated with lowering of services affected by development proposals.	Each	£3,735.63	£3,989.65	£254.02	6.80%	s184 Highways Act 1980, Reg. 3, Reg. 4 and Schedule 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023	Charges from 01/01/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Customer and Place	HW 25 Highways	Highways	Highway Licences : Processing of Licences under the Highways Act 1980 on new developments (i.e. under Sections 142;177;179; etc.) Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,679.72	£4,997.94	£318.22	6.80%	s142 (3) Highways Act 1980, s177(3) ; 179; s.179 application fee charged under Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory discretionary
Customer and Place	HW 26 Highways	Highways	Processing of Stopping Up Order Under Section 247 of Town & Country Planning Act 1990 - Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing	Each	£6,108.81	£6,524.21	£415.40	6.80%	s.247 Town and Country Planning Act 1990	Statutory discretionary
Customer and Place	HW 27 Highways	Highways	Processing of Stopping Up Order Under the Highways Act 1980 - Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£9,601.32	£10,254.21	£652.89	6.80%	Statutory Discretionary - s.177 Highways Act 1980	Statutory discretionary
Customer and Place	HW 28 Highways	Highways	Processing of Notification for Transport for London approval under TMA 2004. Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,679.72	£4,997.94	£318.22	6.80%	s.278 Highways Act 1980	Statutory discretionary
Customer and Place	HW 29 Highways	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor	Each	£219.67	£234.61	£14.94	6.80%	s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary
Customer and Place	HW 30 Highways	Highways	Minimum deposit related to an application for a licence to erect or retain on or over a highway any scaffolding or other structure	Each	£679.99	£726.23	£46.24	6.80%	s.169 Highways Act 1980 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary
Customer and Place	HW 31 Highways	Highways	Minimum deposit related to an application to erect a hoarding or fence and site inspections to monitor compliance	Each	£679.99	£726.23	£46.24	6.80%	s.172&173 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary
Customer and Place	HW 32 Highways	Highways	Minimum deposit in relation to a request to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	£679.99	£726.23	£46.24	6.80%	For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary
Customer and Place	HW 33 Highways	Highways	Minimum deposit in relation to an application to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	£298.59	£318.90	£20.30	6.80%	s.171 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretion

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023	Charges from 01/01/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Customer and Place	HW 38 Highways	Highways	Licence to place skip on the highway	Each Week	£33.32	£41.65	£8.33	25.00%	reg. 3 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary
Customer and Place	HW 39 Highways	Highways	Renewal for expired skip licence	Each Week	£33.32	£41.65	£8.33	25.00%	reg. 3 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary
Customer and Place	HW 44 Highways	Highways	Failure to secure lighting or safety markings on a skip. Penalty for no lighting of safety markings on a builders skip deposited on the highway. S139 (4) (a) Highways Act 1980	Per incident	£114.50	£122.29	£7.79	6.80%	London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed
Customer and Place	HW 45 Highways	Highways	Failure to clearly mark owners details on a skip. Penalty for not clearly marking the owner of a skip on the public highway. S139 (4) (b) Highways Act 1980	Per incident	£114.50	£122.29	£7.79	6.80%	London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed
Customer and Place	HW 46 Highways	Highways	Depositing or storing building materials on the public highway without a licence. Penalty for depositing or storing building materials on the public highway without a licence. S148 (a) & (c) Highways Act 1980	Per incident	£114.50	£122.29	£7.79	6.80%	Highways Act (1980) S.148(b) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed
Customer and Place	HW 47 Highways	Highways	Erection of a scaffold or any other structure on the public highway without a licence. Penalty for the erection of a scaffold or any other structure on the public highway without a licence. S169 (5) Highways Act 1980	Per incident	£114.50	£122.29	£7.79	6.80%	Highways Act (1980) S169(5) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed
Customer and Place	HW 48 Highways	Highways	Affixing a sign or banner upon the public highway without authorisation. Penalty for erecting or fixing a sign on the public highway, tree or highway structure without authorisation. S132 (1) Highways Act 1980	Per incident	£114.50	£122.29	£7.79	6.80%	Highways Act (1980) S169(5) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003The Highways Act 1980 - S132 (1)	Statutory prescribed
Customer and Place	HW 49 Highways	Highways	Crane over-sailing licence. The minimum licence period is 3 months. Once the licence has expired you will be required to apply for a new licence at the same rate.	Per incident	£1,568.88	£1,675.56	£106.68	6.80%	s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary
Customer and Place	HW 75 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - material and depth failure	Per failure	£160.67	£171.60	£10.93	6.80%	s.72 New Roads and Street Works Act 1991	statutory costs recovery
Customer and Place	HW 76 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 1 layer	Per failure	£207.68	£221.80	£14.12	6.80%	s.72 New Roads and Street Works Act 1991	statutory costs recovery
Customer and Place	HW 77 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 2 layers	Per failure	£257.42	£274.92	£17.50	6.80%	s.72 New Roads and Street Works Act 1991	statutory costs recovery
Customer and Place	HW 78 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 3 layers	Per failure	£307.15	£328.03	£20.89	6.80%	s.72 New Roads and Street Works Act 1991	statutory costs recovery
Customer and Place	HW 79 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 4 layers	Per failure	£356.89	£381.15	£24.27	6.80%	s.72 New Roads and Street Works Act 1991	statutory costs recovery
Customer and Place	HW 80 Rechargeable Works	Rechargeable Works	Commuted Sums for Highways	Unit depends on the Assets Adopted	Commuted Sum rates calculated based on ADEPT Guidelines	Commuted Sum rates calculated based on ADEPT Guidelines	£0.00	0.00%	s.278 Highways Act 1980	statutory discretionary

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Department:

Electoral Services

Area:

Electoral Registration

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2023/24	Charges 2024/25	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Electoral Services	Electoral Registration	Electoral Services	Marked Register - data format	Per Open Register	20.00	20.00	0.00	0.00%	s110 Representation of the People (England and Wales) Regulations 2001 (SI 2001/341)	Statutory
			plus £1.50 for 1,000 entries (or remaining part of 1,000 entries)		1.50	1.50	0.00	0.00%		
Electoral Services	Electoral Registration	Electoral Services	Marked Register - data format	Per Open Register	20.00	20.00	0.00	0.00%	s110 Representation of the People (England and Wales) Regulations 2001 (SI 2001/341)	Statutory
			plus £1.50 for 1,000 entries (or remaining part of 1,000 entries)		5.00	5.00	0.00	0.00%		

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

<https://www.electoralcommission.org.uk/running-electoral-registration-england/access-and-supply-electoral-register/access-and-supply-edited-register>

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011